

St. Charles Borromeo Catholic School Chapter

NJHS Bylaws

Selection Criteria

I. Attendance at St. Charles Borromeo Catholic School

- A. Only middle school students who have completed two full trimesters at SCBCS are eligible for membership.
- B. Students who have been inducted into the NJHS at a prior school will be permitted to enter the SCBCS chapter after verification of induction. This includes a copy of the membership card, certificate, or a letter from the prior school's NJHS sponsor.

II. Criteria for Selection

A. Scholarship

1. Maintains a cumulative 3.5 out of 4.0 GPA for the two trimesters prior to selection in **core subjects**.

B. Leadership

1. Demonstrates initiative in promoting school activities.
2. Exercises positive influence on peers in upholding school ideals, sportsmanship, or community service.
3. Exemplifies positive attitudes.
4. Demonstrated dependability in any responsibility accepted.

C. Service

1. Volunteers and provides dependable and well organized assistance, is gladly available, and willing to sacrifice to offer assistance.
2. Renders any requested service to the school cheerfully and enthusiastically.
3. Participates in some activity outside school that includes a major component of service.

Examples:

- a) Scouting
- b) Religious groups
- c) Volunteer services for the poor, elderly, or disadvantaged, e.g. Extended Care facilities for the elderly and infirm, Morning Star, etc.

4. Shows courtesy and respect in assisting visitors, faculty and fellow students.

D. Citizenship

1. Understands the importance of civic involvement, as evidenced by an awareness of issues of social justice, the need for strong leadership skills, and a respect for the government of the country, state, community and school.
2. Demonstrates leadership skills through mature participation in activities such as scouting, community organizations, school clubs, and sports teams.

E. Character

1. Hallmarks of good character include: respect, responsibility, trustworthiness, fairness, caring and citizenship. To demonstrate these characteristics, a candidate must:
 - a) Consistently exemplify desirable qualities of behavior such as cheerfulness, friendliness, poise, and stability.
 - b) Cooperate with school policies including care of property (such as books, lockers, furniture, and environment); and uniform requirements.
 - c) Demonstrate the highest standards of honesty and integrity by acknowledging adherence to rules, avoiding even the appearance of cheating, and an unwillingness to profit from the mistakes of others.
 - d) Regularly show courtesy, respect, and concern for adults, peers, and any other members of the community.
 - e) Two or fewer negative level-one blue card signatures total in the two previous trimesters.

III. Selection Process

- A. Students who meet the academic 3.5 GPA requirement will be identified.
- B. Conduct history of those identified as candidates will be reviewed for the same two trimesters.
- C. Candidate notification
 1. A letter will be drafted explaining the requirements, the date of the deadline for the submission of forms, and the selection process.
 2. Students meeting the initial criteria will be given the letter and student activity information form. This is to be completed by the student and signed by both the student and his or her parent/guardian.

- D. Students will return the completed forms by the specified due date. Late forms will not be considered.
- E. Student Activity Forms will be screened by the adviser for completion of requirements.
- F. The forms of those student candidates, who meet the requirement, will be forwarded to the faculty council for review.
- G. Faculty council will receive copies of the Student Activity Forms, as well as a copy of the student's behavioral history.
 - 1. Council members may request additional information from the adviser.
 - 2. Candidate review forms must be returned to the adviser by the specified date. No late forms will be considered.
- H. The adviser will review the faculty council's recommendation and generate a list of students to be inducted into the NJHS.
 - 1. Principal will be notified of the inductees.
 - 2. Students will be notified of selection or non-selection by the principal and adviser.
 - 3. Parent/Guardian of inductees will be notified via email letter.
 - 4. Parent/Guardian of those students not selected will be notified via email letter.

IV. Induction Ceremony

- A. Induction ceremony will be planned and executed by the faculty adviser.
- B. Date for the induction will be approved by the administration.
- C. NJHS members and parents will provide a post-induction celebration for the new inductees and their families, to be coordinated through the adviser.
- D. Formats, plans, and celebrations will be evaluated by the adviser and administration after each induction.